myDesire2Learn Student Guide

myDesire2Learn is a free service provided to students to maintain their ePortfolio artifacts and presentations after graduation. This service provides students with 2GB of space plus the most up-to-date version of the D2L ePortfolio software. By having access to this software you will be able to keep your portfolio up-to-date and functional for your professional lifetime.

This guide will assist you in transferring your NEIU portfolio data to myDesire2Learn.

View this presentation to understand the benefits of myDesire2Learn, http://www.myDesire2Learn.com/d2l/eP/presentations/presentation_preview_popup.d2l?presId=1165.

Four Steps to Utilizing myDesire2Learn

Step 1 – Create your EduDentity Account
1. Go to https://www.mydesire2learn.com/d2l/ed/cns/ca/serviceAgreement
2. After reading the service agreement, check the box I am 13 years or older and have read the Desire2Learn EduDentity service agreement.
3. Click on the Accept button.
4. Complete the EduDentity Account Creation form
   Note: In the EduDentity Account Creation Form you are asked for an email address, please use a non-NEIU email, as you will need to use this after graduation and this is the email address you provide will be needed to activate your account.
5. Activate your account by checking the email account you specified in the EduDentity Account Creation form and clicking the appropriate link.

You have now successfully created an EduDentity account.

Step 2 – Logon to myDesire2Learn
1. Go to https://mydesire2learn.com/ and logon with your newly created account.
2. Read the End User License Agreement
3. Type your birth date in the space provided to verify you are over 13 years of age.
4. Log off of myDesire2Learn.

Step 3 – Export to myDesire2Learn
2. Once logged on, please paste this URL into address bar, http://neiu.desire2learn.com/d2l/eP/importExport/export/export_select_items.d2l?&actionType=13
3. Click on the Add Items button.
4. Select all items (artifacts, reflections, presentations, etc.) that you want copied to myDesire2Learn.
5. Click on the Add button.
   Note: Items will appear on the screen on which you wish to export.
   Note: Items might appear more than once if an item was used in more than one presentation.
   Note: This does not delete your items from your NEIU portfolio, but creates a copy of the item and will move it directly to your myDesire2Learn account.
6. Click on the Export button.

7. If prompted, provide for your EduDentity credentials.
   
   **Note:** Verify on the Import/Export screen that your status is complete with the appropriate date stamp. This process can take anywhere from 30 minutes to 4 hours depending on how many items are being exported/imported.
   
   **Note:** You can navigate away from this screen, but remember to revisit ePortfolio to verify that the status is complete.

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**Step 4 – Verify Files are in myDesire2Learn**

1. Log into myDesire2Learn and verify files are now transferred to this site.